



FOURTEEN IP \geq XIX

Supporting Hotels Worldwide



FOURTEEN IP ^{MIX}

INVOICE GUIDE

NEW BILLING FORMAT OCT 2021

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Please note that the various sections of the invoice will only show if applicable

For example, if there are no usage charges then the invoice will not have a usage section

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Front
Page

Address of the
14IP billing entity

Fourteen IP Communications Limited

Wheatlea Industrial Estate
Unit 4 Lock Flight Buildings
Wheatlea Road
Wigan, WN3 6XP

Ways to contact
14IP

Billing Questions
billing@fourteenip.com

Accounts
+44 1942 369196

Customer Care
support@fourteenip.com

Support
+44 1942 369197

Important values/dates
for the customer,
including total charge
and due date

Invoice Information

Invoice Number: 1554
Invoice Date: 01/09/2021
Due Date: 01/10/2021
New Charges: £ 24,979.14
Credits: (£ 217.5)
Total Payable: £ 24,761.64
Amount Past Due: £ 0.00

Payment Options

Payment due on or before: **01/09/2021**
Santander UK Plc - Please use the appropriate account details according to the invoice currency.
British Pound GBP: Sort Code: 090720 Account No: 01577832 BIC Code: ABBYGB2LXXX IBAN: GB05ABBY09072001577832
Swiss Franc: Sort Code: 091810 Account No: 064771069 BIC Code: ABBYGB2LXXX IBAN: GB38ABBY09181064771069
European Euro: Sort Code: 091810 Account No: 64771489 BIC Code: ABBYGB2LXXX IBAN: GB47ABBY09181064771489
US Dollar: Sort Code: 091810 Account No: 064814029 BIC Code: ABBYGB2LXXX IBAN: GB44ABBY09181064814029

References to:
. This guide
. The billing portal,
where customers can
check their invoices
. A guide to the
different licenses
offered by 14IP

Useful References

Invoice guide: fourteenip.com/my-bill
Billing portal: fourteenip.logisensebilling.com
License guide: fourteenip.com/featurepacks

Invoice Number: 1554

Customer name
and address

Account Name: SampleAccount
Customer Reference: SampleAccount
Address: Wheatlea Industrial Estate
City: Wigan
County:
Country: UK
Postal Code: WN3 6XP

Invoice number

Payment details

Customer
contract dates

Contract Start Date: 01/09/2021
Contract End Date: 01/09/2025

Breakdown of the
different types of
charges on the invoice

Invoice Summary

Charges	
Total Recurring:	£ 20,430.30
Total Prorated:	£ 20.45
Total Other Charges:	£ 300.00
Total Usage Charges:	£ 0.00
Total Tax:	£ 4,153.39
Total Charges:	£ 24,761.64

Credits	
Total Credit	(£ 217.50)

Total credits on this
invoice

Payments		
Details	Date	Amount
Check - 123	10/7/2021	£ 50.00
Check - 456	10/7/2021	£ 25.00
Total Payments		£ 75.00

All payments

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Invoice Detail – Overview

See next slides for breakdown

SampleAccount					
Monthly Recurring Charges					
Package	Description	Date	Price	Qty	Charge
House-EE	Elevator Emergency	01/10/2021 - 31/10/2021	£ 2.70	2	£ 5.40
House-H	House	01/10/2021 - 31/10/2021	£ 2.70	2	£ 5.40
Admin-A	Admin	01/10/2021 - 31/10/2021	£ 8.34	10	£ 83.40
Admin-AA	Admin with Akixi	01/10/2021 - 31/10/2021	£ 12.24	15	£ 183.60
AutoAttendant-M	Auto-Attendant Multi level	01/10/2021 - 31/10/2021	£ 22.80	5	£ 114.00
HuntGroup-BM	Hunt Group Base Group Voice mail	01/10/2021 - 31/10/2021	£ 7.74	5	£ 38.70
4GMobile	4G Backup Mobile Data Plan	01/10/2021 - 31/10/2021	£ 999.99	20	£ 19,999.80
				Total:	£ 20,430.30
Monthly Pro-Rated Charges					
Package	Description	Date		Qty	Charge
Admin-A	Admin	20/10/2021 - 31/10/2021		5	£ 16.13
Admin-AP	Admin Premium	28/10/2021 - 31/10/2021		2	£ 4.32
				Total:	£ 20.45
Credits					
Description		Date			Credits
Agent-AGCCB		07/10/2021 - 31/10/2021			(£ 67.50)
One off credit for hardware		-			(£ 150.00)
				Total:	(£ 217.50)
Other Account Charges					
Description		Date			Charge
Actual delivery				-	£ 100.00
Professional services				-	£ 200.00
				Total:	£ 300.00
Total Taxes & Surcharges					
Description					Charge
				Total:	£ 4,153.39
					Total: £ 24,686.64
Terms & Conditions: All goods and services supplied are subject to the terms and conditions: Terms and Conditions					
Fourteen IP Communications Limited is a company registered in England & Wales under Company No 06675473 and whose registered office is Centrix House, 26 Crow Lane East, WA12 9UY. VAT Registration No 108 5724 16					

Invoice Detail – Monthly Recurring Charges

Monthly Recurring Charges					
Package	Description	Date	Price	Qty	Charge
House-EE	Elevator Emergency	01/10/2021 - 31/10/2021	£ 2.70	2	£ 5.40
House-H	House	01/10/2021 - 31/10/2021	£ 2.70	2	£ 5.40
Admin-A	Admin	01/10/2021 - 31/10/2021	£ 8.34	10	£ 83.40
Admin-AA	Admin with Akixi	01/10/2021 - 31/10/2021	£ 12.24	15	£ 183.60
AutoAttendant-M	Auto-Attendant Multi level	01/10/2021 - 31/10/2021	£ 22.80	5	£ 114.00
HuntGroup-BM	Hunt Group Base Group Voice mail	01/10/2021 - 31/10/2021	£ 7.74	5	£ 38.70
4GMobile	4G Backup Mobile Data Plan	01/10/2021 - 31/10/2021	£ 999.99	20	£ 19,999.80
Total:					£ 20,430.30

Diagram annotations:

- Description of license**: Points to the **Description** column.
- Monthly cost of 1 license**: Points to the **Price** column.
- Shows total charge for each license**: Points to the **Charge** column.
- SKU**: Points to the **Package** column.
- Date range that license is charged**: Points to the **Date** column. Will always be for the full month in the Monthly Recurring Charges section.
- Number of licenses being charged**: Points to the **Qty** column.
- Total charge for the Monthly Pro-Rated Charges**: Points to the **Total** row.

Invoice Detail – Monthly Pro-Rated Charges

Monthly Pro-Rated Charges				
Package	Description	Date	Qty	Charge
Admin-A	Admin	20/10/2021 - 31/10/2021	5	£ 16.13
Admin-AP	Admin Premium	28/10/2021 - 31/10/2021	2	£ 4.32
Total:				£ 20.45

Annotations:

- SKU points to Package
- Description of license points to Description
- Date range that license is charged points to Date
- Shows total charge for each license points to Charge
- Number of licenses being charged points to Qty
- Total cost for the Monthly Pro-Rated Charges points to Total

Invoice Detail – Credits

Credits		
Description	Date	Credits
Agent-AGCCB One off credit for hardware	07/10/2021 - 31/10/2021 -	(£ 67.50) (£ 150.00)
Total:		(£ 217.50)

Diagram annotations:

- Description of item being credited (points to Description)
- Credits being applied for each item (points to Credits)
- Date range for item being credited, if applicable (points to Date)
- Total credits (points to Total)

Invoice Detail – Other Account Charges

Other Account Charges		
Description	Date	Charge
Actual delivery	-	£ 100.00
Professional services	-	£ 200.00
Total:		£ 300.00

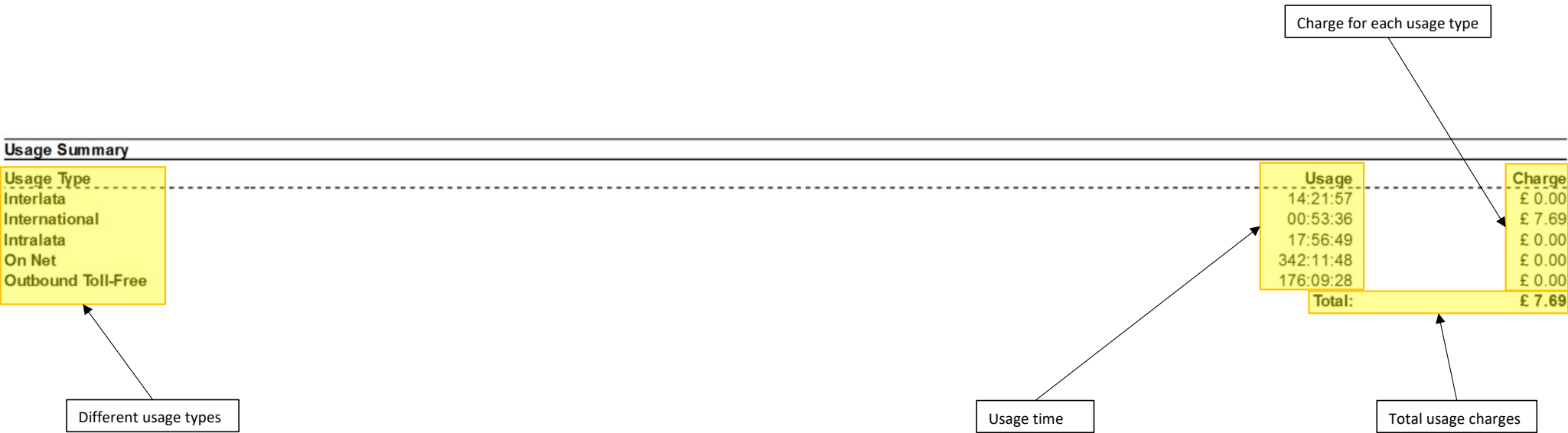
Charge for each item

Description of charge

Date that charge is applicable for

Total for the Other Account Charges

Invoice Detail – Usage Charges



Invoice Detail – Total Taxes & Surcharges

If applicable, tax will be broken down item by item here

Total Taxes & Surcharges

Description	Charge
911 Equalization Fee	\$0.24
911 Surcharge - VoIP Business	\$2.00
911 Surcharge - VoIP Trunk Lines	\$1.00
City Sales Tax	\$126.14
FCC Cost Recovery Fee	\$28.08
Federal Telecommunications Relay Services Fund (IPCTS)	\$81.16
Federal Telecommunications Relay Services Fund (Non-IPCTS)	\$91.76
Federal Universal Service Fund	\$1,586.64
Regulatory Recovery Fee	\$199.00
San Antonio ATD	\$0.35
San Antonio MTA	\$0.70
State Sales Tax	\$630.69
State Universal Services Fund	\$1.00
Wireless 911 Surcharge	\$0.50
Total:	\$2,749.26

If applicable, tax will be broken down item by item here

Total taxes

Invoice Detail – Terms and Conditions

Terms and conditions for the billing entity

Contains link to Terms and Conditions on the 14IP website

Terms & Conditions: All goods and services supplied are subject to the terms and conditions: [Terms and Conditions](#)

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